



CENTRAL NEW YORK
COMMUNITY
FOUNDATION, INC.

Where the Smart Money Gives.

: Stock Transfer Instructions

CENTRAL NEW YORK COMMUNITY FOUNDATION

To transfer stock to the Central New York Community Foundation, please write your broker the following instructions.

BROKER NAME: _____

BROKER'S FIRM NAME: _____

BROKER'S ADDRESS: _____

RE: YOUR ACCOUNT NUMBER: _____

YOUR NAME: _____

SUBJECT: STOCK GIFT TRANSFER

Dear Broker:

Accept this letter as a request and authorization to execute the following stock gift transfer of shares from the above referenced account. Please deliver these shares to the broker for the Central New York Community Foundation as follows:

DTC #0418
Morgan Stanley Smith Barney
Account # 687-11449-18-005
Central New York Community Foundation, Inc.
Attn: Mary Meyer (315-422-9538)

ASSET DESCRIPTION: _____

NUMBER OF SHARES: _____

DATE OF TRANSFER: _____

Please note the date of your gift will be the date the stock is titled in the Community Foundation's name or is transferred to our account.

Please contact Mike or Ted Rulison at 315-448-3400 with information on securities being transferred. Thank you for your stock gift.

Sincerely,

Signature

FUND DESIGNATION FOR THIS GIFT: _____

It is extremely important that you notify the Community Foundation when transferring securities into this account so that we may credit your gift to the appropriate charitable fund. Please notify Mary Meyer that a stock transfer is in process, the name and number of shares and the fund to which the shares should be credited. Mary can be contacted by email at Mary@cnycf.org; by phone at (315) 422-9538, extension 212; or by fax at (315) 471-6031.

